



## PROMOTION and REASSIGNMENT OPPORTUNITIES

*U.S. Department of Veterans Affairs Regional Office & Outpatient Clinic, Manila, Philippines*

ANNOUNCEMENT NO.: [2014-14](#)

POSITION : Physician  
LS-0602-14  
(1 or more Full-time permanent position)  
**\*This position is budgeted under the Local Compensation Plan**

LOCATION : Professional Services Division  
US Department of Veterans Affairs  
Manila Regional Office & Outpatient Clinic

SALARY RANGE : P1,511,816 per annum to P2,333,340

OPENING DATE : March 18, 2014

CLOSING DATE : March 31, 2014

AREA OF CONSIDERATION : **All Interested Candidates  
(Philippine Residents only)**

### **MAJOR DUTIES AND RESPONSIBILITIES**

The Staff Physician is responsible in the overall management of general medical cases that are considered primary health care in nature. Examines, diagnoses and treats illnesses or conditions. Documents medical evaluation on progress notes. Documents telephone contacts and consultations. Recommends hospitalization when needed. Participates in Quality Management activities throughout the clinic i.e. Peer Review, Evaluation of Medical Indicators and Drug Use Evaluation. Performs other duties/activities as designated by the Chief Medical Officer.

### **QUALIFICATION REQUIREMENTS**

The applicant must be a graduate of an approved College of Medicine and Internship Program. Must have current license to practice medicine in the Philippines, with updated certification in basic life support and advances cardiovascular life support and a valid/current S2 license. Must have specialization in internal medicine with sub-specialization in Cardiology and Endocrinology with a minimum one (1) year specialized experience. External applicant must have evidence of relevant training and/or experience current competence and health status.

Mission employees who are applying must have held their current position with at least 90 days from the closing date of the announcement (Circular 25-10-01).

## **KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED:**

***Candidates will be required to address the following KSAs during the selection/interview process:***

(RATING FACTORS ARE USED DURING THE SELECTION PROCESS ONLY!)

Factor 1: Ability to provide initial evaluation & therapy of acute problems.

Factor 2: Ability to deal with a diverse patient population and provide excellent customer service/care.

Factor 3: Knowledge of new developments in the medical field of specialty.;

Factor 4: Skill in oral and written communication.

## **HOW TO APPLY**

Applicants must submit the following documents:

- Covering letter that describes the applicants' eligibility and qualification and knowledge, skills and abilities that the applicants possess.
- An [Optional Form \(OF\) 612](#) or a resume. If a resume is used, it must contain all information required in the OF-612. Any other documentation (copies of diploma, transcript of records, licenses, copy of awards) that addresses the qualification requirements of the position as listed above.
- [VA Form 5-4078](#), Application for Promotion or Reassignment, indicating the position series and lowest grade level for which you wish to be considered (for VA Manila and Manila Mission employees only);
- VA Form 5-4667b, Supervisory Appraisal of Employee for Promotion **or** a copy of the latest JF-50/EPR - Employee Performance Report (for VA Manila and Mission employees only).
- [Nepotism Form](#)
- Applications should be addressed and mailed to U.S. Department of Veterans Affairs Human Resources, Room 3E09 1501 Roxas Boulevard 1302 Pasay City, Philippines or E-mail: [HRM.VBAMPI@va.gov](mailto:HRM.VBAMPI@va.gov) (please send as Word/PDF attachment). For more information pertaining to this announcement, please call 550-3970.
- Applications must be received and stamped in by the Human Resource office no later than 4:00 p.m. on the closing date, **March 31, 2014**.

## **SELECTION PROCESS**

When equally qualified, U.S. Veterans will be given preference. Therefore, it is essential that the candidate addresses the required qualifications above in the application. Candidates who claim U.S. Veterans preference must provide a copy of their Form DD-214 with their application. U.S. citizen applicants must attach a copy of their Alien Certificate of Registration, Immigrant Certificate of Residence or a Certificate of recognition as a dual citizen to be considered eligible for the position.

## **EQUAL EMPLOYMENT OPPORTUNITY**

The Department of Veterans Affairs is an equal opportunity employer. Actions to fill this position will not be based on discriminatory factors that are prohibited by law. Selection will be made without regard to race, color, religion, sex, national origin, political affiliation, marital status, physical handicap, age, membership or non-membership in an employing organization, personal favoritism or other non-merit factors.

Rimaann O.  
Nelson

Digitally signed by Rimaann O. Nelson  
DN: c=US, o=U.S. Government,  
ou=Department of Veterans Affairs, ou=Internal  
Staff,  
0.9.2342.19200300.100.1.1=rma.nelson@va.g  
ov, cn=Rimaann O. Nelson  
Date: 2014.03.18 15:13:15 +0800

**RIMAANN O. NELSON**

Director